Sending a Message

Select this option to send a message to the system. The message is added to the Message Center in the work order in Angus AnyWhere™.

To Send a Message to Angus AnyWhere™:

- 1. Open the desired work order. See the <u>Viewing Work Orders</u> topic for more information.
- 2. Click the track wheel to display the menu. Scroll to Message and click the track wheel.



- 3. The message editor is displayed. Enter the message this text will be added under the work order's **Messages** tab in Angus AnyWhere.
- 4. Click the track wheel and select Send from the menu.

