Editing a Page

- 1. Click Control Panel > Content Manager > Handbooks
- 2. Locate the desired handbook and click Edit.

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- 3. Select the page you wish to edit from the Unapplied Pages or the active Table of Contents.
- 4. Click Edit.

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- 5. Make desired changes in the RadEditor. Refer to Using the RadEditor for information on formatting.
- 6. Click Submit.