





# Editing a Notification Template

Setup > Notify+Response > Notification Templates

## Editing a Notification Template:

The screenshot shows the Angus AnyWhere software interface. The top navigation bar includes 'Work', 'Setup', 'Reports', and 'Training'. A search bar with 'Quick Search' and a magnifying glass icon is present, along with an 'Advanced' dropdown menu. The left sidebar is blue and contains a tree view with 'Preventive Maintenance' (Equipment, Tasks, Schedules, Employee Available Hours) and 'Notify+Response' (Notification Types, Notification Templates). The 'Notification Templates' section is active. The main content area shows a 'Property:' dropdown menu, a 'NOTIFICATION TEMPLATES' header with 'Add Emergency Template' and 'Add Announcement Template' buttons, and a table with the following data:

Template	Notification Type	Corporate
<u>Emergency Template</u>	Emergency	
<u>Emergency Test</u>	Emergency	

1. Go to **Setup > Notify+Response > Notification Templates**
2. Click on the name of the template you wish to edit.
3. The Template Information will then be displayed and can then be edited. Click **Save Template**, and you template will be updated.