Work Order Routing Modes

Control Panel > Setup > Work Order Routing

Work Order Routing Modes:

Routing can be configured at a property level or if a property consists of more than one building, routing can be configured at a building level. This allows Axis Portal to accommodate routing for Engineers who may not work in every building within the property.

<u>Note:</u>

- The routing mode choice is made at the time that the property is setup in the system. Building mode is only available to those properties with multiple buildings.
- Building-level routing can be enabled or disabled by contacting Axis Portal at AxisSupport@cbre.com.