





# Using the RadEditor

## About the RadEditor:

Welcome to the RadEditor™. The RadEditor is a powerful tool used to display content, insert images, and upload documents to the various sections of your building's portal.

Content can be entered and formatted directly in the RadEditor or conveniently copied and pasted from a Word document while retaining all font and paragraph formatting.

The built-in HTML editor offers an alternative option for the computer-savvy users. Please refer to the following sections for further detailed how-to information.

