

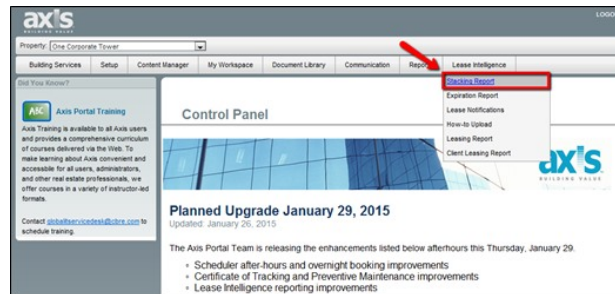
How to Run the Stacking Report

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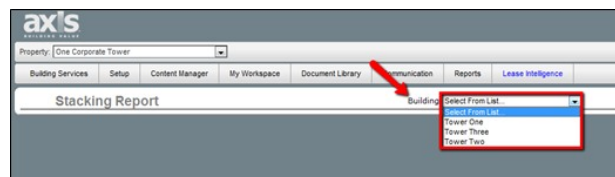
How to Run the Stacking Report:

To run the Stacking Report, follow these steps:

1. Log into the Axis Control Panel at <http://cp.axisportal.com>, hover over **Lease Intelligence**, and click on **Stacking Report**.



2. Select the **Building**.



3. The Stacking Report will now be displayed.

The screenshot shows the 'Stacking Report' page with a table of lease data. The table has columns for 'Floor', 'Lease Type', 'Lease Number', 'Lease Description', 'Lease Start Date', 'Lease End Date', 'Lease Area', 'Lease Rate', and 'Lease Status'. The data is organized by floor, with floors 10, 11, 12, 13, 14, and 15 visible. The table is color-coded by floor: yellow for floors 10-12 and pink for floors 13-15.

Note:

- Clicking on one of the Tenants will open up more detailed information.

