





# Handbooks

[Control Panel](#) > [Content Manager](#) > [Handbooks](#)

Content Manager	Document Library	Comm
Area Information	Local News and Lin	
Available Space	Management News	
Calendars	My Workspace Links	
Contact Section	Photo Gallery	
Custom Pages	Property Information	
Directions	Promotions	
<b>Handbooks</b>	Register Me	
Homepage	Schedulers	
In the Spotlight	Sustainability	
Leasing Documents	Weather	
Leasing Message		

## About:

A Handbook is a tool that gives tenants the opportunity to search for general building information online via the Handbook's dynamically driven table of contents. By simply clicking on content headings, the tenant can view specific subject matter, print out forms and easily navigate the entire handbook.

By default, if you have opted for it, a **Tenant Handbook** and/ or **Fire Life and Safety Handbook** have already been created for your property upon the initial setup of your Portal. By default, the links to these handbooks as well as any other custom handbooks are automatically placed under the *Property Info* section of your Portal, however, they can be conveniently placed anywhere on your Portal for a customized navigation "feel."

