## Sending Messages

You can create and send messages that will be associated with a work order. These are the same messages as can be found under the Messages tab in Angus AnyWhere when viewing a work order's details.

- 1. Locate and open the work order you would like to view messages for. For more information, see the topic Using Search.
- 2. After opening the work order, select Send Message. The New Message screen will be displayed.

## Note:

The number and type of actions available will vary depending on which list the work order is from. In the
example below, a broadcasted work order (which has not yet been accepted by an engineer) is shown.



3. In the New Message screen, enter a subject and the message in the Subject and Message fields provided. When you are finished, select **Send Message**. Your message has now been sent.

Home   Searc Subject:	b   New Work Order Got it	
Message:	Sure I'll take this one	
Send Messa	gel	
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