Reports

About Reports:

Reports	Purpose
User & Usage Reports	• How much is your portal being used? • Which functions are being used most often? • Which users are associated to which User Groups?
Message History Reports	• Keep track of all messages sent out from the portal. • See who has viewed your message and how many times. • Track, evaluate, and validate each message you send through your Axis portal.
Building Services Reports	• TR Reports • PM Reports • Survey Reports • Visitor Security Reports • Resource Reservation Reports • Vendor/ Tenant COI Reports