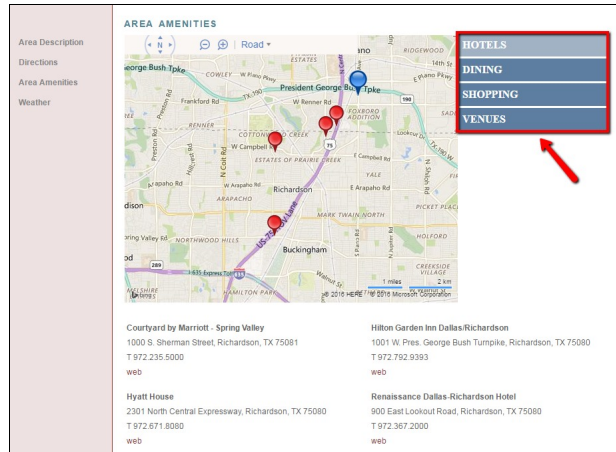


Reordering Groups

[Content Manager](#) > [Area Information](#) > [Groups Tab](#)

Reordering Groups:



1. Go to **Content Manager** > **Area Information**.

2. Click on the **Groups** tab.



3. To reorder the groups displayed on your portal, select the desired group(s) you wish to move.

4. Click on the up or down arrows until the desired order is achieved.

5. When finished, click on **Save**.

