

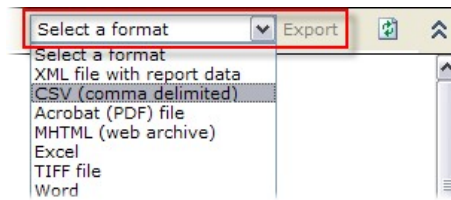
Exporting Reports

After generating a report, you can download the report in a variety of formats including:

- XML File with report data
- CSV (Comma Delimited)
- PDF
- MHTML (Web Archive)
- Excel document
- TIFF image
- Word document.

Exporting User & Usage Reports:

1. From the top toolbar, **Select a Format** from the drop-down menu.



2. Click **Export**.
3. **Open** or **Save** the file (depending on browser settings).