## Formatting Text Appearance

The buttons in this section work on a selected portion of text. For some tools, it is enough to position the mouse cursor in a word to apply the necessary formatting, while others require entire words or paragraphs to be highlighted.

Bold		Applies <b>bold</b> formatting to the selected text.		
В	Ctrl+B	Highlight text, and click the button to apply <b>bold</b> . If the cursor is in a single word, clicking this button applies <b>bold</b> to the whole word.		
Italic		Applies italic formatting to the selected text.		
I	Ctrl+I	Highlight text, and click the button to apply <i>Italic</i> . If the cursor is in a single word, clicking this button applies <i>Italic</i> to the whole word.		
Underline		Applies <u>underline</u> formatting to the selected text.		
<u>u</u>	Ctrl+U	Highlight the text, and click to apply <u>underline</u> . If the cursor is in a single word, clicking this button applies <u>underline</u> to the whole word.		
Font Name		Sets the font typeface.		
Times New R ▼		This dropdown allows you to change the font of the selected text.  Note: If a page is created using HTML code, changing the front using this dropdown menu will not override the code.		
Font Size		Sets the font size.		
3 ▼		These dropdowns allow you to change the font size of the selected text.		
Text Color (Foreground)		Changes the color of the selected text.		
A		This dropdown allows you to change the font color of the selected text from a color palette. If the desired color is not available, custom colors can be added.		