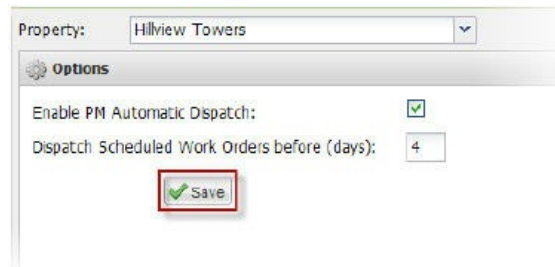


PM Work Order Dispatch Options

1. Click [Control Panel > Setup > Dispatch Options](#)
2. In the Filter section, click the **Property** field and select the desired property from the drop-down list.
3. If required, click the **PM Automatic Dispatch** checkbox to select it.
4. Click the **Day** field to select the number of days before the due date that the system should attempt Auto Dispatch.
5. Click **Save**.



The screenshot shows a configuration window titled "Options" for the property "Hillview Towers". The window contains the following elements:

- Property:** Hillview Towers (selected in a dropdown menu)
- Options:**
 - Enable PM Automatic Dispatch:**
 - Dispatch Scheduled Work Orders before (days):** 4 (text input field)
- Save:** A button with a green checkmark icon, highlighted with a red box.