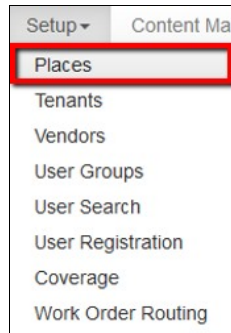


Places

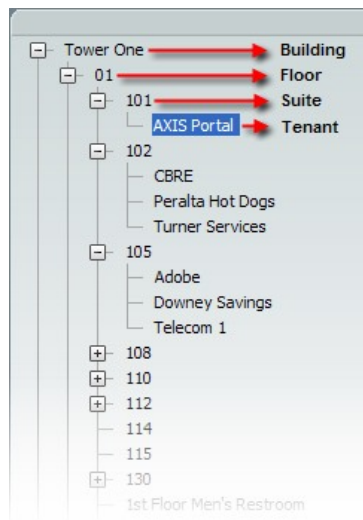
[Setup > Places](#)



About Places:

Need to add or update a suite? Is there a new Tenant at the property? Has an existing Tenant expanded or moved to a different suite? Use this tool to manage your floors, suites, and Tenants.

The **Places Tree** on the left side of the **Places Setup** page is a visual display of all your **Buildings** --> **Floors** --> **Suites** --> **Tenants** (with the breakdown in that order).



Through the **Places Setup** page, one can:

- Create / Edit / Remove **Floors**
- Create / Edit / Remove **Suites**
- Create / Edit / Remove **Tenants**
- Create / Edit / Remove **Tenant Users**