

Deleting Non-Tenant User Subscriptions

[Control Panel](#) > [Setup](#) > [User Search](#) > [Edit a User's Profile](#) > [Subscriptions Tab](#)

Deleting Non-Tenant User Subscriptions:

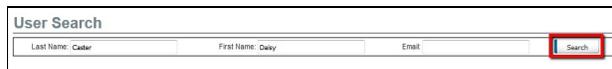
To delete Non-Tenant user subscriptions, they must first be enabled. See [Enabling Non-Tenant User Subscriptions](#) for more information.

All Non-Tenants can delete their own subscriptions or subscriptions for other Non-Tenants through **Control Panel** by editing the **Subscriptions** tab in the user's profile.

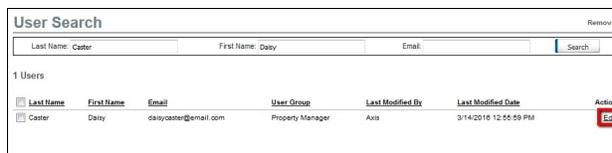
1. Go to **Control Panel** > **Setup** > **User Search**.



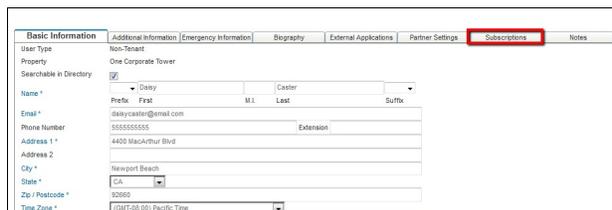
2. Enter the desired user's information and click on **Search**.



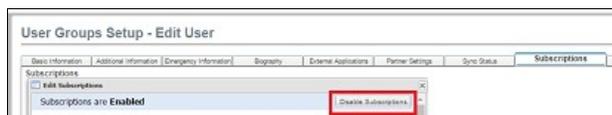
3. Click on **Edit** for the desired user you'd like to add a subscription(s) for.

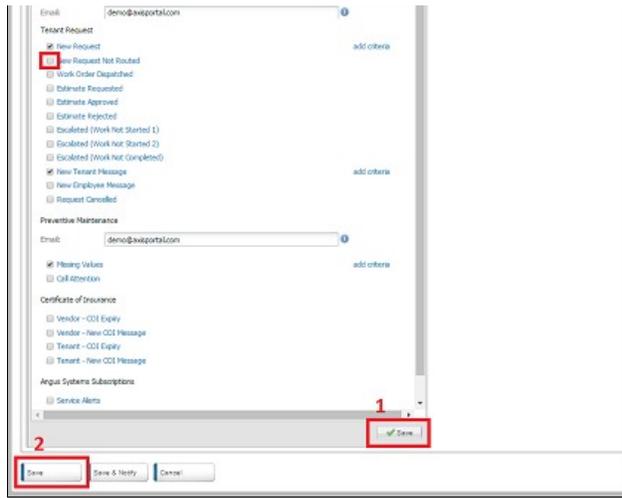


4. Click on the **Subscriptions** tab.



5. From the **Subscription List**, remove the check mark from subscription types that are selected. In order to disable all subscription notifications, click on **Disable Subscriptions**.





6. Click on both **Save** buttons.