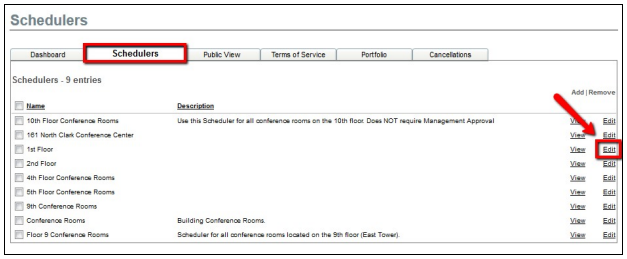
Service Exceptions

Control Panel > My Workspace > Schedulers > Schedulers Tab > Edit Scheduler > Resources tab > Edit Resource > Services Tab

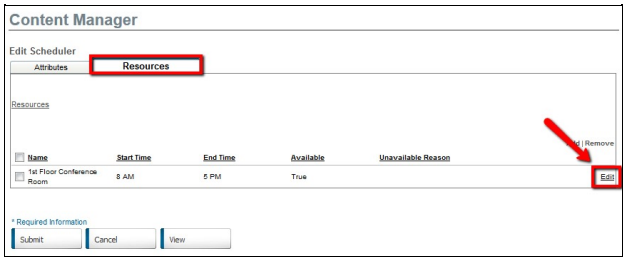
Adding a Service Exception:

Service Tenant Exceptions can be used to define a service price for a specific tenant company that is different than the default price.

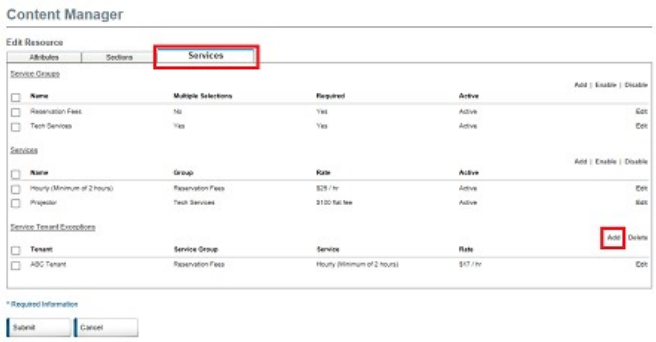
1. Go to **Control Panel** > **My Workspace** > **Schedulers**.
2. Click on the **Schedulers** tab.
3. Click on **Edit** for the desired scheduler for which the service exception needs to be added.



4. Click on the **Resources** tab.
5. Click on **Edit** for the desired resource for which the service exception needs to be added.



6. Click on the **Services** tab.
7. Click **Add** next to the Service Tenant Exceptions heading



8. Select **Tenant**, **Service Group**, and **Service** from the drop-down menus and input the desired rate. Then click **Submit**.