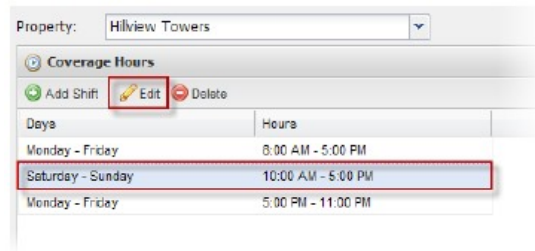


Editing Shifts

1. Click [Control Panel > Setup > Coverage](#)
2. Click the **Property** field, and select the desired property from the drop-down menu. The Shifts screen is updated to display all shifts associated with the property you have selected.
3. Select the shift you want to modify, then click the **Edit** button.



4. In the pop-up window that opens, make any necessary edits. See the [Setting up Shifts](#) topic for help in making changes to the fields.
5. Click **Save**.

