Reorder Contact Sections

Control Panel > Content Manager > Contact Section

- 1. Click on **Contact Section** from the Content Manager drop-down menu.
- 2. At the bottom of the page you will see a box that lists the Contact Sections in sequential order.



3. The order that these sections are listed correlates with the order that they are displayed on your Portal.



- 4. Select the Contact Section that you wish to move.
- Click or U to reorder the sections according to importance or to your preferences.
- 6. Click Save.