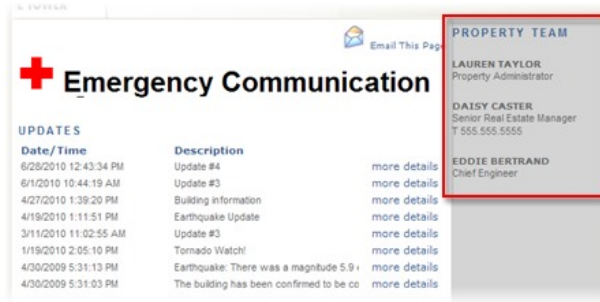


Property Team

[Control Panel](#) > [Communication](#) > [Emergency Communication](#) > [Property Team](#)

Add / Edit / Remove Property Team Contacts:

The **Property Team** are emergency building contacts (as opposed to local fire and enforcement emergency contacts) that you wish to have displayed on the [Emergency Communication](#) page for convenience.



1. Go to **Control Panel** > **Communication** > **Emergency Communication**.
2. Click on the **Property Team** tab.
3. To add or remove **Property Team** contacts, select the users and move them, as desired, between the **Available Items** list and the **Selected Items** list using the left and right arrows.
4. To set the order that the **Property Team** will be displayed on your [Emergency Communication](#) page, select a user and move them up or down using the arrows.
5. For the **Contact Information to Display**, select the **Property Team** member under the **Selected Items** list and select the checkbox(es) to display the following information for that member: **Address**, **General Phone Number**, **Mobile Number**, **Fax Number**, **Pager Number**, or **Email**.
6. Click on **Submit**.

